

OFFICE FINANCIAL POLICY

West Valley Periodontics

In our continued commitment to provide the highest quality dental care available to all of our patients and to have those services comfortably affordable, we are pleased to offer you these options for payments.

- * Discover
- * Visa
- * Master card
- * Cash
- * Checks
- * Debit card

** PREPAYMENT

We are happy to offer a 5 % discount for services over \$300.00 when prepaid in full upon scheduling your appointment.

We also offer two financing options which are administered for us by
 Care Credit Citi Health Card (over \$300 treatment plan).

If a patient has a fee reduction plan or any other insurance, we will not bill care credit or Citi Health. Patients will have to choose care credit or their insurance.

Please ask our administrative staff for details and credit applications.

- We are committed to support you in understanding your dental health, so that you will always be able to make the best choices.
- We will, as a courtesy, process your insurance benefits in our office, which will relieve you of this time consuming and sometime complicated task.

I agree that I am fully responsible for the total payment of all procedures performed in this office –this includes any treatment that is not a covered benefit of any dental insurance that I may have. I understand that all services are due to be paid in full within sixty (60) days of the date of service, regardless of whether or not my insurance benefits have been received. One and one-half percent(1.5%) per month interest (18% per year) will be charged on accounts 60 days from treatment date.

MISSED APPOINTMENTS

*Appointment times are reserved especially for you and it is bond of trust between you and our office. In helping us serve you better please keep your scheduled appointments. Our time is dedicated to high quality services at reasonable cost and in order to deliver this we ask that you choose a time that you will be committed to, it is important that you notify us at least **48 hours before** your appointment if you need to cancel or reschedule. We reserve the right to charge a \$35.00 missed appointment fee for broken/missed appointments. We are here to assist you in any way possible. Please make your questions and concerns known to our team. Our goal is to ensure that you have an outstanding experience.*

Signature (Responsible party)

Financial Coordinator

Date